

NOTICE OF MEETING

An open meeting of the board of directors of Carnelian Woods will be held at

4PM, Thursday, January 9, 2025

Location: This meeting will be held **virtually** via Google Meet. See connection links below.

Online: <https://meet.google.com/pwy-ozvg-gwn>

Google Meet Smartphone App code: pwy-ozvg-gwn

Telephone: +1 904-900-0934 and enter this PIN: 303 967 020#

To view more phone numbers, see: <https://meet.google.com/tel/pwy-ozvg-gwn?hs=5>

MEETING AGENDA

A. CALL TO ORDER/ROLL CALL

B. OPEN FORUM. During open forum, each attendee may address the board for up to three (3) minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda.

***** ACTION ITEMS *****

C. REVIEW/APPROVE MEETING MINUTES

1. Review / Approve December 16, 2024, Monthly Board Meeting minutes

D. MANAGEMENT/FACILITIES UPDATE – Nicholas & Scott

1. Annual Unit Maintenance (previously Fall Maintenance) Update
2. CPO Certifications Update
 - a. Review / Approve Extension of Contract for Prestige Pool Spa Services (January)
3. Snow Removal Update

E. FINANCIAL REVIEW – George

1. Review/Accept current (un-audited) Financial Reports as of November 30, 2024
2. Review Reserve Fund Investments

F. OLD BUSINESS

1. Review Corporate Transparency Act filing – Lindsey
2. Review of Insurance Town Hall - George
3. Employee Manual Update

G. NEW BUSINESS

1. Review / Approve New Hire Packet
2. Review / Approve Renewal or Termination of Pavilion Lease
3. Discuss Homeowner Inquiry to Purchase Adjacent Common Area Shed

H. COMMITTEES

1. Strategic Planning – Don – Agan Update

I. FUTURE MEETING DATES

1. Thursday, February 13, 2025 @ 4PM, Monthly Board Meeting
2. Thursday, March 13, 2025 @ 4PM, Monthly Board Meeting

J. RECESS TO CLOSED SESSION

1. Review / Approve December 16, 2024, Closed Session Minutes
2. Employment/Staffing Matters
 - a. Employment Contracts
3. Delinquency Payment Plan Request

K. ADJOURNMENT

MEETING RULES: No audio or video recording allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. The recording is deleted once the minutes have been prepared. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.

A copy of the minutes or a summary of the minutes of the meeting will be provided to the unit's owners upon request, in electronic format at no charge to the unit's owner or, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed 25 cents per page for the first 10 pages, and 10 cents per page thereafter.